CALL TO ORDER
The meeting of the Boone Hospital Board of Trustees was called to order at 12:01 pm, September 19, 2016, in the Conference Center, Room C of Boone Hospital Center located at 1600 East Broadway, Columbia, Missouri.

Board members present included: Brian Neuner, Jan Beckett, Bob Wagner, and Dr. Jerry Kennett.

Boone Hospital staff present included: Jim Sinek – President; Rosi Fowler – Chief Operating Officer; Barry Chambers - Vice President of Finance; Monica Smith – Chief Nursing Officer; Dr. Robin Blount – Chief Medical Officer; Kate Pitzer – Staff Attorney; Myrl Frevert – Director of Support Services; Ben Cornelius – Marketing Manager; Brian Winn – Director of Finance; Brenda Mosel - Executive Assistant and Recorder; and Rhonda Parton – Executive Director

Others present included: Tom Schneider – Board of Trustees Legal Counsel; Dr. Johnny Adams – Chief of Staff; Rich Liekweg – BJC Executive Vice President; Greg Mohler – BJC VP of Planning, Design, and Construction; Dan Atwill – Boone County Commissioner; Jodie Jackson, Jr – Columbia Tribune; Brittany Riess – Columbia Tribune; Gloria Gaus – Creative Surrounding Inc; Jed Taylor – Columbia Landscape, LLC; Randy Coil – Coil Construction; Katie Gidden – Coil Construction; and Jay Gebhardt – The Civic Group.

APPROVAL OF CONSENT AGENDA
The Board of Trustee meeting minutes from August 15, 2016 were presented for approval.

On a motion made by Dr. Jerry Kennett and seconded by Jan Beckett, the Board members present unanimously approved the minutes of the August 15, 2016 Board of Trustee meeting.

TRUSTEE INSPECTION REPORT
Bob Wagner introduced Rhonda Parton, Executive Director. Rhonda provided an update on operations of the Boone Hospital Nifong Medical Plaza.

PLANNING, DESIGN and CONSTRUCTION
Myrl Frevert, Director of Support Services, provided an update on planning, design and construction.

- Received warehouse restoration bids for Boone Medical Plaza III from Lakeside Roofing Company, Lorenz & Associates, Missouri Building Services, Watkins Roofing, and Weathercraft.

A motion was made by Dr. Jerry Kennett and seconded by Bob Wagner to accept the Watkins Roofing Company bid for $135,486. Motion carried unanimously.
• Received roofing bids for Boone Medical Plaza III from Lakeside Roofing Company, Lorenz & Associates, Missouri Building Services, Watkins Roofing, and Weathercraft.

  A motion was made by Jan Beckett and seconded by Bob Wagner to accept the Watkins Roofing Company bid for $102,600. Motion carried unanimously.

• Received air handler replacement bids for Boone Medical Plaza III from Questec and Environmental Engineering

  A motion was made by Bob Wagner and seconded by Jan Beckett to accept the Environmental Engineering bid for $347,000. Motion carried unanimously.

• Received landscaping bids for campus landscaping from Creative Surroundings, Columbia Landscape and Tree Frog Complete Maintenance.

  A motion was made by Jan Beckett and seconded by Dr. Jerry Kennett to accept the Creative Surrounding (including partnership with Columbia Landscape) 3 year bid with 4% discount on time payment for $165,253.44. Motion carried unanimously.

Randy Coil and Katie Giddens from Coil Construction then presented bids received for the Boone Hospital Nifong Medical Plaza: State of Missouri Tenant Infill:

• Received electrical bids from Meyer Electric, Kaiser Electric, and SMC Electrical.

  A motion was made by Dr. Jerry Kennett and seconded by Jan Beckett to accept the Meyer Electric bid for $192,983. Motion carried unanimously.

• Received HVAC bids from Hulett Heating and Star Heating.

  A motion was made by Jan Beckett and seconded by Bob Wagner to accept the Hulett Heating bid for $170,500. Motion carried unanimously.

• Received plumbing bids from Fritz Mechanical, QuesTec Mechanical, and Officer Mechanical.

  A motion was made by Jan Beckett and seconded by Dr. Jerry Kennett to accept the Fritz Mechanical bid for $26,176. Motion carried unanimously.

• Received fire protection bids from Ozark Fire Sprinkler and Fritz Mechanical.

  A motion was made by Dr. Jerry Kennett and seconded by Bob Wagner to accept the Ozark Fire Sprinkler bid for $28,680. Motion carried unanimously.
• Received equipment bids from Downtown Appliance and Columbia Appliance.

  A motion was made by Jan Beckett and seconded by Dr. Jerry Kennett to accept the Downtown Appliance bid for $1238. Motion carried unanimously.

• Received a furnishings bid from Pioneer Window Works.

  A motion was made by Jan Beckett and seconded by Dr. Jerry Kennett to accept the Pioneer Window Works bid for $24,588. Motion carried unanimously.

• Received flooring bids from David Wilbers Floor Covering, Marathon Building Environments, Allen Floors, and Ross Allen Floor Covering.

  A motion was made by Bob Wagner and seconded by Jan Beckett to accept the David Wilbers Floor Covering bid for $17,569. Motion carried unanimously.

• Received painting and wall covering bids from S/B Painting and Imhoff Painting.

  A motion was made by Jan Beckett and seconded by Dr. Jerry Kennett to accept the Imhoff Painting bid for $35,450. Motion carried unanimously.

• Received GYP board and ACT ceilings bids from Imhoff Construction, TJ Wies, and Brooke Drywall.

  Action was taken via e-mail awarding bid to TJ Wies for $235,103.

• Received glass and windows bids from Columbia Glass and Mirror, and Central Missouri Glass.

  A motion was made by Bob Wagner and seconded by Dr. Jerry Kennett to accept the Columbia Glass and Mirror bid for $3,092. Motion carried unanimously.

• Received a carpentry bid from Prost Builders.

  A motion was made by Jan Beckett and seconded by Dr. Jerry Kennett to accept the Prost Builders bid for $101,499. Motion carried unanimously.

The State of Missouri, the Tenant, has requested to share in savings, since the construction costs have come in lower than expected. Randy Coil stated that due to lower construction cost, the cost per square foot is $71.
Following discussion, a motion was made by Jan Beckett and seconded by Dr. Jerry Kennett to allow cost savings with the State of Missouri. Motion did not carry. Vote 2-2 with Neuner and Wagner against. Action tabled to next meeting.

There has been a neighborhood advisory board complaint about the Boone Hospital Nifong Medical Plaza Bowden Trail not having a south sidewalk connection. This sidewalk connection is not a required accessible access point. Randy Coil shared two options to please the advisory board and the housing community.

A motion was made by Dr. Jerry Kennett and seconded by Jan Beckett to accept Option B. Motion carried unanimously.

CHIEF OF STAFF REPORT
Dr. Johnny Adams reported the following:

- The dictation system for providers recently made a seamless transition to a new system. Turnaround time is improving.
- A sub-committee of the Medical Executive Committee (MEC) have been working with Horthy Springer (healthcare law firm) to revise and update the Medical Staff Bylaws and the Medical Staff Policies and Procedures. The MEC and the General Medical Staff have approved the bylaw revisions and they will now be taken to the CHAS Board in October.
- An Informed Consent Taskforce has formed to review and improve the process for informed consent at Boone Hospital Center.

PRESIDENT’S REPORT

- Boone’s United Way Employee Campaign is underway with many activities, such as: Blue Jeans Fridays, Bake Sale, Car Wash, Tailgate Party, and Basket Raffle.
- On September 7, 2016, Boone officially kicked-off the path to implementing EPIC with an EPIC Roadshow to showcase the electronic medical record system to all employees and medical staff.
- Dr. Robin Blount shared the July Best in Class Scorecard.
- US News and World Report has once again ranked Boone Hospital as #1 in Mid-Missouri and #3 in the State of Missouri. Radio ads will begin playing later this week.

TRUSTEES FINANCIAL STATEMENTS
Brian Winn, Director of Finance, presented the financial statements for August 2016.

COMMUNITY HEALTH NEEDS ASSESSMENT
Jim Sinek and Jessica Park, Marketing Coordinator presented the 2016 Boone Hospital Center Community Health Needs Assessment Report and Implementation Plan. The plan includes: community description, previous plan results, data analyses, and the needs to be addressed. The 2016-2019 plan will focus on obesity.

On a motion made by Dr. Jerry Kennett and seconded by Jan Beckett, the Board members present unanimously approved the Community Health Needs Assessment as presented.
Needs Assessment as presented.

ADJOURNMENT
On a motion under Subsection (2) of Section 610.021 RSMo. pertaining to: (a) the possible leasing, purchase, or sale of real estate; (b) subsection (14) of Section 610.021 RSMo. the terms and conditions of a negotiated contract; (c) subsection (1) of Section 610.021 RSMo. potential legal causes of action or privileged legal communications; and (d) subsection (14) of Section 610.021 RSMo. matters protected from disclosure by law, motion made by Dr. Jerry Kennett, seconded by Bob Wagner, the Board members present unanimously approved to convene an executive session and close the records and regular meeting at 1:40 p.m.

Brian Neuner, Vice Chairman
Jan Beckett, Secretary
Brenda Mosel, Recorder
CALL TO ORDER
The meeting of the Boone Hospital Board of Trustees was called to order at 12:05 pm, August 15, 2016, in the Conference Center, Room C of Boone Hospital Center located at 1600 East Broadway, Columbia, Missouri.

Board members present included: Fred Parry, Brian Neuner, Jan Beckett, Bob Wagner, and Dr. Jerry Kennett.

Boone Hospital staff present included: Jim Sinek - President; Rosi Fowler - Chief Operating Officer; Barry Chambers - Vice President of Finance; Michelle Zvanut - Vice President of Human Resources; Monica Smith - Chief Nursing Officer; Kate Pitzer - Staff Attorney; Myrl Frevert - Director of Support Services; Ben Cornelius - Marketing Manager; Brian Winn - Director of Finance; Brenda Mosel - Executive Assistant and Recorder; Leslie Duckworth - Manager of Quality and Patient Safety; and Amy Bierk - Wound Healing Center Manager.

Others present included: Tom Schneider - Board of Trustees Legal Counsel; Dr. Johnny Adams - Chief of Staff; Karen Miller - Boone County Commissioner; Jodie Jackson, Jr - Columbia Tribune; Brittany Riess - Columbia Tribune; Brianna Lennon - Candidate for Boone County Commissioner, Dave Stepanek - Central Trust Company; Greg Bird - Central Trust Company; Dr. Paul Thompson - Anesthesiologist; and Steve Smith - Williams Keepers.

APPROVAL OF CONSENT AGENDA
The Board of Trustee meeting minutes from July 18, 2016 and the Bluff meeting minutes from July 27, 2016 were presented for approval.

On a motion made by Dr. Jerry Kennett and seconded by Brian Neuner, the Board members present unanimously approved the minutes of the July 18, 2016 Board of Trustee meeting and the July 27, 2016 Bluff meeting.

TRUSTEE INSPECTION REPORT
Bob Wagner introduced Amy Bierk, Wound Healing Center Manager. Amy presented the history, services offered, and awards received at the Wound Healing Clinic.

NEW BUSINESS
Dave Stepanek and Greg Bird, Advisors with Central Trust Company presented changes to the Revenues from Investments - Use of Fund Policy to include the ability to invest up to 15% in mutual funds.

On a motion made by Bob Wagner and seconded by Brian Neuner, the Board members present unanimously approved the Revenues from Investments - Use of Fund Policy.
INVESTMENT POLICY
Steve Smith, Auditor from Williams Keepers, reported on an audit that was completed to ensure compliance with the hospital lease for 2015 and a review of the Boone Hospital Center cash split.

CHIEF OF STAFF REPORT
Dr. Johnny Adams reported the following:

- A sub-committee of the Medical Executive Committee (MEC) have been working with Horthy Springer (healthcare law firm) to revise and update the Medical Staff Bylaws and the Medical Staff Policies and Procedures. The MEC has approved the bylaw revisions and they will now be taken to the General Medical Staff meeting in September.
- A Mid-Level Provider Task Force has formed to review the appropriate use of mid-levels at Boone Hospital Center.
- Marlene Lyon, Director of Perioperative Services started on August 22.
- The dictation system for providers recently made a seamless transition to a new system, including hand-held devices going away.

PLANNING, DESIGN and CONSTRUCTION
Myrl Frevert, Director of Support Services, provided an update on planning, design and construction. The Trustees agreed to hold the Barbara A. Weaver Healing Garden dedication on September 19 at 3:30 p.m.

PRESIDENT’S REPORT

- Leslie Duckworth shared the July Best in Class Scorecard.
- On September 7, 2016 Boone will hold an EPIC Roadshow to demo to all employees and medical staff. The demo will showcase EPIC’s functionality and clinical capabilities.
- US News and World Report has once again ranked Boone Hospital as #1 in Mid-Missouri and #3 in the State of Missouri.

TRUSTEES FINANCIAL STATEMENTS
Brian Winn, Director of Finance, presented the financial statements for July 2016.

ROOTS AND BLUES PARKING
Fred Parry presented a proposal to open the north medical building parking lot and garage for the parents of the children and volunteers in the Blues and School Program. In exchange for allowing parking, Boone would receive sponsorship for the Children’s Stage. Roots and Blue will provide own their security and clean up.

On a motion made by Dr. Jerry Kennett and seconded by Brian Neuner, the Board members present unanimously approved the use of the north medical building parking and garage for the Blues and School Program.

ADJOURNMENT
On a motion under Subsection (2) of Section 610.021 RSMo. pertaining to: (a) the possible leasing, purchase, or sale of real estate; (b) subsection (14) of Section 610.021 RSMo. the terms and conditions of a negotiated contract; (c) subsection (1) of Section 610.021 RSMo. potential legal causes of action or privileged legal
communications; and (d) subsection (14) of Section 610.021 RSMo. matters protected from disclosure by law, motion made by Dr. Jerry Kennett, seconded by Bob Wagner, the Board members present unanimously approved to convene an executive session and close the records and regular meeting at 1:15 p.m.

Fred Parry, Chairman

Jan Beckett, Secretary

Brenda Mosel, Recorder