BOONE HOSPITAL CENTER
BOARD OF TRUSTEES
Minutes – April 17, 2017

CALL TO ORDER
The Boone Hospital Board of Trustees called the meeting to order at 12:00 p.m., on April 17, 2017, in the Conference Center, Room C of Boone Hospital Center located at 1600 East Broadway, Columbia, Missouri.

Board members present included: Brian Neuner, Jan Beckett, Bob Wagner, Dr. Jerry Kennett, and Randy Morrow

Boone Hospital staff present included: Jim Sinek - President; Rosi Fowler – Chief Operating Officer; Barry Chambers - Vice President of Finance; Monica Smith – Chief Nursing Officer; Michelle Zvanut – Vice President of Human Resources; Dr. Robin Blount – Chief Medical Officer; Kate Pitzer – Staff Attorney; Ben Cornelius – Marketing Manager; Brian Winn – Director of Finance; Myrl Frevert – Director of Support Services; and Brenda Mosel - Executive Assistant Recorder

Others present included: Tom Schneider – Board of Trustees Legal Counsel; Sandra Van Trease – BJC Group President; Dr. Justin Malone – Chief of Staff; Greg Steinhoff – Former Trustee; Dr. Gordon Christensen – Candidate for Board of Trustees; Taylor Burks – Candidate for Board of Trustees; Wendy Noren – Boone County Clerk; Dan Atwill - Boone County Commissioner; David Coil – Coil Construction; and Barry Dennison - Coil Construction.

SWEARING IN OF TRUSTEES
Boone County Clerk Wendy Noren was introduced and proceeded to swear in the newly elected Trustees, Bob Wagner and Randy Morrow. Bob Wagner and Randy Morrow recited the Oath as given by Ms. Noren to uphold the office of Hospital Trustee of Boone County, Missouri.

ELECTION OF OFFICERS
Wendy Noren called for a slate of officers. Randy Morrow presented the following slate of officers: Brian Neuner as Chairman, Dr. Jerry Kennett as Vice Chairman, Jan Beckett as Secretary, and Bob Wagner as Treasurer.

On a motion made by Randy Morrow and seconded by Bob Wagner, the Board members present unanimously approved, the Board officers for 2017 and 2018 to be Brian Neuner, Chairman; Dr. Jerry Kennett, Vice Chairman; Jan Beckett, Secretary; and Mr. Bob Wagner, Treasurer.

It was noted that Jan Beckett and Randy Morrow will be the Foundation Board Trustee representatives and Bob Wagner will resign from the Foundation Board.

APPROVAL OF CONSENT AGENDA
The Board of Trustee meeting minutes from March 20, 2017 were presented for approval.
On a motion made by Dr. Jerry Kennett and seconded by Jan Beckett, the Board members present unanimously approved the presented minutes of the March 20, 2017 Board of Trustee meeting.

TRUSTEE INSPECTION REPORT
Michelle Zvanut, provide the Trustees with an overview of the Ethics Committee including: the purpose, history, committee membership, consultations activity, and integrated ethics.

CHIEF OF STAFF REPORT
Dr. Malone provided the following update:
- Dr. Malone’s focus for his term serving as Chief of Staff is quality and surgical outcomes.
- MEC is reviewing critical care management and ICU management and having discussions around only critical care specialist managing the majority of ICU patients.
- At the next MEC meeting pay for performance metrics will be presented in detailed.
- The Medical Staff Rules and Regulations along with some policies continue to be reviewed and revised by the By-law Sub-committee.

PLANNING, DESIGN and CONSTRUCTION
Myrl Frevert, Director of Support Services, provided an update on planning, design and construction.

The Doctor’s Building discussion was tabled to next meeting.

PRESIDENT’S REPORT
- The Employee Engagement Survey opened today and will be open until April 30, 2017 for employees to provide feedback. Boone is striving for an 80% participation rate. Early results should be available in June. At recent Teammate Forums the Executive Team shared with employees the survey timeframe, action taken since the last survey, and encouragement to participate in the April survey.
- Boone Hospital was recently recognized by Consumer Reports as the top hospital in the Midwest Region for coronary artery bypass surgery and aortic valve replacement surgery! No other hospital in Missouri was included on the list.
- Rosi provided the following update on the readiness for Epic implementation:
  - Go-live is roughly 100 days away; August 5, 2017.
  - BJCMG goes live on June 3 (47 days) which will cause some interim workflows changes at Boone.
  - A lot of activity in the clinical areas have been completed to assure there is power and data for new devices.
  - There is artwork that will need to be relocated for installation of nursing boards. Rosi will work with Jan Beckett and the Art Committee for new placement of the artwork.
  - Training has begun for superusers and specialist. There are 30 physician providers being trained as superusers on Epic in order to assist in training their peers. These
providers complete 12 hours of class/on-lining learning to be a trainer. CME credit is available.

- The Conference Center will come off-line for public use beginning June 30.
- Dr. Robin Blount shared the February Best in Class Scorecard. Boone has the opportunity to present at an national conference on the diarrhea decision tree that aided in the improvement of c.diff infection rates.
- Monica reported that Supportive Care Coordinator Dorreen Rardin, RN was identified as a "hospital hero" by the Missouri Hospital Association for her leadership with our supportive care program. The MHA chose a select group of "hospital heroes" throughout the state to recognize through a multimedia campaign.
- Greg Steinhoff was thanked for his service to the Board of Trustees.
- Ben shared data provided by the National Research Corporation (NRC) who conducts surveys of consumers to track the changes in image, awareness, and preferences. Boone has made great strides in the market for image and preference recognition. Ben then showed the newly released general surgery and women’s and children t.v. ads.

BJC HEALTHCARE UPDATE
Sandra Van Trease provided an update on the following:

- BJC named Jerry Fox as Senior Vice President and Chief Information Officer succeeding David Weiss upon his retirement in June.
- Provided a presentation on Health Care Reform the Next Chapter “Repeal and Replace”

TRUSTEES FINANCIAL STATEMENTS
Brian Winn, Director of Finance, presented the financial statements for March 2017.

BOONE COUNTY UPDATE
Dan reported that on April 6th the new 911 Center became fully functional for the new ambulance dispatching process.

NEW BUSINESS
Coffee Service at Nifong Medical Plaza
David Coil with Coil Construction informed the Trustees that Boone Medical Group verbally requested the building owner consider providing a coffee service for the building tenants and patrons. To minimize cost, liability, and staffing needs David presented two vending machine type options: State of Missouri – Department of Social Services/Rehabilitation for the Blind program who would furnish one to three machines in the lobby area. The proceeds from vending machines would go to the State Department. Option two is Jackson Brothers of the South. Their typical business model is to sell or lease machines to building operators and allow the operator to collect any revenue. They are willing to consider operating the machines themselves. These machine uses credit cards.

Both options would require minimal initial cost to stub out an existing water line from behind the wall.
Following discussion the Trustees agreed they need more information regarding option two and tabled the agenda item.

**Consultant Services**
Brian Neuner thanked Greg Steinhoff serving as a Boone Trustee during the interim of Fred Parry leaving and Bob being sworn in today. Greg's depth of knowledge and professional experience has been very helpful especially in economic impact with the proposals.

*On a motion made by Dr. Jerry Kennett and seconded by Jan Beckett, the Board members present unanimously approved the hiring of Greg Steinhoff as a consultant to the Board of Trustees up until the time of the final decision made regarding the RFP with a payment of $1,000 a month.*

Greg noted he would like to donate the payment back to the Boone Hospital Foundation.

**Field Trip**
Brian Neuner shared that recently the five options from the RFP process were disclosed to the public. To become more familiar with three of the groups, a field trip would be appropriate. The following assignments were made:
- Duke LifePoint will be visited by Randy Morrow and Greg Steinhoff
- St. Luke's Health System will be visited by Jan Beckett and Dr. Jerry Kennett
- University of Missouri Health Care will be visited by Brian Neuner and Bob Wagner

Findings to share. The other options: The Trustees already know how BJC operates like and the stand alone option is being worked on with a focus on economic impact and risk of this option.

**ADJOURNMENT**

*On a motion under Subsection (2) of Section 610.021 RSMo, pertaining to: (a) the possible leasing, purchase, or sale of real estate; (b) subsection (14) of Section 610.021 RSMo. the terms and conditions of a negotiated contract; and (d) subsection (14) of Section 610.021 RSMo. matters protected from disclosure by law, motion made by Dr. Jerry Kennett, seconded by Jan Beckett the Board members present unanimously approved to convene an executive session and close the records and regular meeting at 1:32 p.m.*

Brian Neuner, Chairman

Jan Beckett, Secretary

Brenda Mosel, Recorder

Board of Trustees
April 17, 2017